Email: eerbc@bwssb.gov.in

Phone : 080-22945109

# BANGALORE WATER SUPPLY AND SEWERAGE BOARD

7th Floor, Cauvery Bhavan, K.G.Road, Bangalore-560009

No: BWSSB / ERB / 143 /2023-24 Date : 20 - 06-2023

## INVITATION FOR SHORT TERM TENDER

Bids are invited from Competent and eligible Service Providers for **providing manpower services for maintenance of GIS at BWSSB for a period of 2 years** from the date of signing of agreement. The bid document containing the information to be furnished and the terms and conditions can be downloaded from the e-Procurement portal. (www.kppp.karnataka.gov.in).

All the relevant details of the bids are available in e-Procurement portal (www.eproc.karnataka.gov.in). Further details can be obtained from Office of **Executive Engineer (RB-IT)** BANGALORE WATER SUPPLY & SEWERAGE BOARD 7th Floor, Cauvery Bhavan, K.G. Road, Bangalore-560009. Contact– 9591987958/9591987959, enquiry during office hours and on working days.

**Sd/-**
**Executive Engineer**
**Revenue Billing-**
**Information Technology**

**BWSSB**

Email: eerbc@bwssb.gov.in Phone : 080-22945109

# BANGALORE WATER SUPPLY AND SEWERAGE BOARD

7th Floor, Cauvery Bhavan, K.G.Road, Bangalore-560009

## TENDER SCHEDULE FOR

Providing of manpower services to the Office of
BANGALORE WATER SUPPLY AND SEWERAGE BOARD (BWSSB)
**Under e-Procurement System**(www.kppp.karnataka.gov.in).

| | |
|---|---|
| Tender Reference ( IFT No) | Providing manpower services for maintenance of GIS at BWSSB for a period of 2 years<br>No.BWSSB/ERB/ 143 /2023-24 (call-3) dt: 20 -06–2023 |
| Period To Access Tender Document/Form | 22-06-2023 to 01-07-2023. |
| Last date for seeking clarifications, if any | 26-06-2023 up to 15:00 Hrs. |
| Last date and time for uploading of tender in e-Procurement platform | 01-07-2023 up to 17:00 Hrs. |
| Time and date of opening of tenders:(Technical Bid) | 03-07-2023 at 11:00 Hrs. |
| Place of Opening of Tenders and Address for communication | BANGALORE WATER SUPPLY AND SEWERAGE BOARD (BWSSB)<br>Office of the Executive Engineer (RB-IT), Bangalore Water Supply & Sewerage Board, 7th Floor, Cauvery Bhavan, K.G.Road, Bangalore-560009.<br>**Contact :** 9591987958<br>**Email** : eerbc@bwssb.gov.in |
| Bid Security / EMD Amount | 90,000/- |

**Note:** Completed tender shall be uploaded through e-Procurement system only in the manner described under Instructions to Tenderers Section - A of Tender Documents on or before the last date & time

stipulated.

***Sd/-***
**Executive Engineer**
**Revenue Billing-**
**Information Technology**

**Tender Document:**

**Providing manpower services for maintenance of GIS at BWSSB for a period of 2 years**

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## Section – A: Instructions to the Tenderers (Service Providers)

**1.** The Executive Engineer (RB-IT), Bangalore Water Supply and Sewerage Board (BWSSB) herein after called the "Client" or "Tender Inviting Officer" invites tenders from eligible Service Providers for providing man power for maintenance of GIS at BWSSB for a period of 2 years, as mentioned in Section-B (Scope of Services).

2. The Service Provider should not have been blacklisted by any organization for any reason whatsoever.

3. Each Service Provider shall submit only one tender.

4. The Service Provider shall bear all the costs associated with the preparation and submission of tenders.

5. The Tenders shall remain valid for a period not less than 90 days from the last date prescribed for submission of tenders. A Tender with a validity of less than 90 days shall be treated as non-responsive. If a Tenderer withdraws his tender during the validity period, his Bid Security shall be forfeited.

6. At any time prior to the date and time of submission of the tenders, the Client may issue any amendments to this tender document. All such amendments will be published in the e-procurement portal.

7. Bid Security (Earnest Money Deposit):

7.1 The Bid Security (EMD) is required to protect the Client against the risk of Tenderer's conduct which would warrant the forfeiture of Bid Security.

7.2 The Bid Security of **90,000**/- shall be deposited in Indian Rupees and shall be paid in the e-procurement portal using the following payment modes:

- Net Banking
- Credit Card
- Direct Debit
- National Electronic Funds Transfer (NEFT)
- Over the Counter (OTC)

7.3 Confirmation of receipt of Bid Security in Government of Karnataka central pool A/C will be verified. If found that an acceptable Bid Security is not received as indicated in Clause 7.2 above the tender shall be rejected by Tender Inviting Authority (TIA) as Non – responsive.

7.4 Unsuccessful Tenderer's Bid Security will be refunded as promptly as possible, but not later than 30 days after the expiration of the period of tender validity prescribed by the Client.

7.5 The successful Tenderer's Bid Security will be refunded upon the Tenderer furnishing the performance security and signing the Contract agreement.

7.6 The Bid Security may be forfeited:

(a) If a Tenderer withdraws his tender during the period of tender validity specified in this Tender Notice; or

(b) In case of a successful Tenderer, if the Tenderer fails:

(i) to furnish performance security or

(ii) to sign the Contract.

9. **Eligibility of Tenderer**:

9.1: The Tenderer shall provide pre-qualification information which shall include:

(a) Details of the Service Provider in the Format at Annexure -1**;**

(b) Scanned copy of Certificate of Registration under Companies Act,2013

(c) Scanned copy of the Certificate of Registration with the Labour Department cited with nature of business as IT Technical Man Power or similar nature;

(d) Scanned copy of Certificate of Registration with the Employees Provident Fund Organization (EPFO) and Employees State Insurance Corporation (ESI);

(e) The Tenderer should have **annual turnover of Minimum 90 lakhs** in any two years in the previous 3 financial years (i.e.2020-21,2021-22 and 2022-23), particularly in supplying **manpower services of similar nature**.

(f) Attested copy of ITR-V and Income Tax Return filed by the Service Provider for the previous three Assessment Years (i.e. 2020-21,2021-22 and 2022-23)

(g) Balance sheet of the Service Provider for the last three financial years (i.e. for the year 2020-21,2021-22 and 2022-23) prepared and **Certified by the Chartered Accountant;**

(h) Self-declaration for not being been blacklisted on Company Letter Head;

(i) Scanned Copy of Registration issued under Goods & Service(GST) Act,2017;

(j) Banker Certificate issued by Nationalised/Scheduled Commercial Bank for Rs. 8.90 Lakh with reference to this Tender Notification;

(k) The Tenderer should have been in the field of manpower service providing the similar nature of work during the previous 3 financial years i.e. 2020-21 to 2022-2023. These should be supported with the details of past performance on providing services of similar nature executed by the Service Provider **in the following format on company letter head**, duly uploading the performance certificate issued by the Client concerned and relevant work orders;

| Sl. | Financ | Name of | Duration | No. of | Value |
|---|---|---|---|---|---|

| No. | ial Year | Client & work order | | | Persons deployed | of the contract |
|---|---|---|---|---|---|---|
| | | | From(Date) | To (Date) | | |
| 1 | 2020-21 | | | | | |
| 2 | 2021-22 | | | | | |
| 3 | 2022-23 | | | | | |

**Note: The above information should be provided year-wise and client-wise and total value of contract executed in each year should be indicated and satisfactory(performance) Certificates obtained from the client must be compulsorily uploaded at the time of applying tender. Tenders without relevant experience certificates issued by the service user organization will be rejected.**

9.2: The Service Provider should provide all the pre-qualification information listed above in a complete form to adequately show/prove that the Service Provider meets the minimum qualification requirement. They should upload a scanned copy of the relevant document in the e-procurement portal. **Tender Bids of Service Providers who do not furnish the requisite information will be considered as non-responsive.**

10. The Service Provider shall upload the following:

**(i) Technical Bid**

(a) Details of the service provider in the format given in Annexure – 1;

(b) Tender Form as per Annexure-2;

(c) Pre-qualification information as specified in Clause – 9.1 above;

(ii) **Financial Bid:** The bidder should quote his service charge in percentage over the manpower charges in the e-procurement financial portal

(iii) Tenderer should quote keeping in mind statutory obligations i.e. tender bids of zero service charge or less than statutory obligations will be summarily rejected.

11. Date of uploading the Bid:

(i) The Tender should be uploaded in e-procurement portal on or before **5.00 PM (IST) on 01-07-2023** by online.

(ii) The Tender Accepting Authority may extend the deadline for submission of tenders by issue of an addendum;

12. Opening of the tenders and clarifications:

12.1 The Tender Inviting Authority will open the Technical bids at BWSSB on **03-07-2023 at 11:00 AM (IST)** in the presence of the Service Providers or their authorized representatives, if present.

12.2 To facilitate evaluation of the bids, the Tender Inviting Authority or Tender Accepting Authority may, at his sole discretion, seek clarification in writing from any Service Provider regarding his proposal;

13**.** Evaluation and award of contract:

13.1: (a) The Tenders would be checked for their responsiveness by review of the qualification information as required under clause 9.1 above. The scanned copy of registration certificates to be provided should be valid as on the date of tender.

(b) The Price Bid will be opened after complete evaluation of Technical bid and only of those Service Providers who qualify in Technical bid.

13.2. The lowest responsive tender bid meeting the qualification requirement would be declared as the Preferred Service Provider and Tender Accepting Authority may award the contract as per the tender bid of the Service Provider or conduct negotiations if need be.

13.3. In case, the evaluated tender bid amount of two or more Service Providers are the same, the Tender Accepting Authority, may award the contract to a Service Provider by evaluating in the order of pre-qualification for Tender sought i.e as in clause 9.1 and taking into consideration, experience in years of the Service Provider's in providing service for the similar posts.

14. In the event of acceptance of the bid of Preferred Service Provider with or without negotiations, the Tender Accepting Authority may declare the Preferred Service Provider as the Successful Service Provider. The **Tender Accepting Authority** shall notify the Successful Service Provider through a Letter of Award in the format given in Annexure -3, that its bid has been accepted and ask the Service Provider to deposit a **Performance Security of 3% of the contract price and in case of unbalanced bid additional security of 50% of the unbalanced bid shall be deposited** in the form of **Performance Bank Guarantee** within 15 days of the issue of Letter of Award and also execute the Agreement in the Format given in Annexure - 4.

15**.** Failure of the Successful Service Provider to provide the Security Deposit or to execute the Agreement within the specified period

shall constitute sufficient grounds for the annulment of the Letter of Award and forfeiture of the bid security. In such an event the Tender Accepting Authority, reserves the right to:

(a) either issue the letter of award to the next lowest responsive and qualified Service Provider after negotiations if need be; or

(b) Take up such measures as may be deemed fit at the sole discretion of the Tender Accepting Authority including annulment of the tendering process.

16. Notwithstanding anything contained in this bid document, the Tender Accepting Authority reserves the right to accept or reject any tender bid or to annul the tendering process or reject all tender bids, at any time without liability or any obligation for such rejection or annulment, without assigning any reason thereof.

## Section – B: Scope of Services

**1.** The ***Executive Engineer Revenue Billing - Information Technology,*** (Referred to as Employer in these documents) invites tenders from eligible Tenderers, for providing manpower services for maintenance of various applications at BWSSB for a period of 2 years.

The detailed scope of work is:-

1. Providing the manpower personal for maintenance of GIS for a period of '2' years in BWSSB.
2. Replacement/Retaining of existing manpower if required.
3. The Manpower to be provided to BWSSB, their monthly remuneration (CTC) and overall monthly payment is as follows:-

| Sl. No | Particulars | Qualification | Year of Experience | No. of Manpower | Cost for 1st year in Rs | Cost for 2nd year in Rs |
|---|---|---|---|---|---|---|
| 1 | GIS Engineer | M.Tech with one of the subject studied as Geo – Informatics Systems (GIS) or should have work experience in GIS | 2 | 1 | 608291 | 620457 |
| 2 | GIS Analyst | B.E/B.Tech, MCA, M.Sc( Geography / Geology / Geo – Informatics) | 2 | 3 | 1616635 | 1648968 |

**2.** The Service provider will select the candidates from the list of applicants by conducting written test / interview as deemed fit, their technical knowledge/expertise tests will be done by BWSSB. The final list of candidates selected will be provided to the Service Provider and should issue necessary appointment order, marking a copy thereof to the Client.

**3.** The Monthly Salary (CTC) payable to the hired resource person per month would be as indicated in the above Table. The Service Provider has to effect the statutory deductions for both Employer's & Employee's Contribution towards Employees State Insurance Scheme (ESI) and Employees Provident Fund (EPF) at the rate prescribed from time to time, Profession Tax and TDS (PT and Income Tax to be deducted wherever applicable) in case of applicability.

**4.** The personnel provided to the client shall perform the duty assigned to them from time to time. The daily hours of work and holidays of these personnel will be the same as per the working hours/holidays specified

for the offices of Government of Karnataka or as per the Employer's decision.

**5.** Personnel shall take utmost care in the use and handling of equipment, which they are required to use in the discharge of their duties and responsibilities.

**6.** The personnel deployed by the Service provider shall conduct themselves with dignity and maintain the decorum of the Institutions where they are posted. They must discharge their duties in a professional manner. They shall not indulge in any corrupt practices in discharge of their duties and responsibilities.

**7.** They shall attend the trainings whenever deputed by the Client.

**8.** The contractor shall abide to the labour laws and salary shall be paid to manpowers along with necessary allowances.

**9.** The breakup of salary paid to each programmer (i.e Basic, VDA,PF,IT,etc…) shall be furnished.

**10.** BWSSB shall interview and select the candidates to be deputed in case of any vacancies arises in due course of time.

**11.** BWSSB shall recommend to terminate any manpower service for Non performance.

**12.** The contractor shall take necessary action and inform the man powers in writing to protect the BWSSB asset data and shall not misuse the data.

## Section - C: Terms and Conditions of the Contract

**1.** Definitions:

**(a) "Client"** means Executive Engineer, RB-IT represented by its authorized representatives;

**(b) "Board"** means office of the **BANGALORE WATER SUPPLY & SEWERAGE BOARD**, 7th Floor, Cauvery Bhavan, K.G.Road, Bangalore-560009.

**(c) "Personnel"** means the person selected and outsourced for post detailed in the Table below clause 1 of Section B (Scope of Services).

**2.** The Service Provider shall employ personnel who are medically fit to work in the Office and to take day to day instructions from the head of the department / Institute or his/her representative, where the personnel will be deployed for the work.

**3.** The Service Provider shall ensure that the personnel deployed should meet the prescribed qualification and experience.

**4.** The personnel deployed by the Service Provider shall provide proof of meeting prescribed Qualification and experience, (medical certificate, police verification of character and antecedents, if called for) personal details such as names of parents, address (temporary and permanent), address proof, id proof, Adhaar Card, telephone / mobile number and passport size photograph for record by the Client.

**5.** The persons so deployed shall not be below 18 years. They will perform the duties assigned to the satisfaction of the Client. The Service Provider or his representative will report at least once in a week to the Client for co-ordination.

**6.** In case of long (not more than a week) and unauthorized absence of any of the personnel, the Service Provider shall take immediate steps for replacement within 2 working days to ensure that the work of the Client's office will not suffer; otherwise salary amount will be deducted from the next quarter invoice.

**7.** The Service Provider will be responsible to ensure maintenance of Office decorum and discipline by the personnel provided by him. In case of persistent misbehavior of any of the personnel, the Service

Provider shall provide a replacement on receipt of complaint by the Client.

**8.** The personnel employed by the Service Provider will be in the employment of the Service Provider only and not of the Client, where they are deputed for work. They will not have any claim what so ever in case of filling of regular posts, if any, by the Client.

**9.** If personnel provided by the Service Provider to the Client's Office are found to be indulging in any undesirable or unfair activities in the Office premises, the Service Provider will solely be responsible for all the consequences, apart from, liberty of the Client to lodge a complaint before appropriate authorities.

**10.** The personnel deployed by the Service Provider shall be covered under the ESI, EPF, and Gratuity as per applicable Act & Rules.

**11.** The Service Provider shall comply with various Labour Laws applicable. In case of married women employees, BWSSB will grant maternity leave up to 90 days without salary.

**12.** The Service Provider shall comply with all the requirements of the various applicable Acts and Rules and shall obtain required licenses, permissions, and maintain all the registers and documents as required by law and also submit periodical returns as required to the appropriate Authorities with a copy to the Bangalore Water Supply & Sewerage Board, for record. It is also his responsibility to ensure compliance of any requirement as may be prescribed by the Client. The Service Provider shall be solely responsible for any damages, fines or other action due to failure or lapses of any of the personnel deployed by the service provider.

**13.** The Service provider shall manage to take attendance of the outsourced persons to the Client and provide monthly attendance of the manpower on the last day of every month and make payment to their salary before 10$^{th}$ of the month as soon as the Client approves the attendance.

**14.** Non disbursement of salary to the staff before 10$^{th}$ of the following month will attract a penalty of 2% of the total bill amount submitted for payment.

**15.** The Service Provider shall not deduct any amount from the salary of the manpower personnel evenafter the penalty imposed .

**16.** The Service Provider shall make payment of salary to all the persons outsourced to the Client, by crediting to their Bank Account,

through NEFT or transfer credit and submit his invoice (in duplicate) towards manpower charges for the month.

**17.** The payment shall be made to the Service Provider by BWSSB after completion of every quarter.

**18.** The invoice shall contain the amount of manpower charges payable for the month, Service Charge of the Service Provider, GST (if applicable) and total amount payable in words and figures. The Invoice should bear the GST Number and PAN of the Service Provider.

**19.** The Service Provider shall deposit the Employer's and Employee's contribution deducted from the salary of employee's outsourced to the Client, towards Employees Provident Fund, Employees State Insurance Corporation, Profession Tax and Income Tax (TDS) to the authorities concerned on or before the due date as prescribed by the Government from time to time.

**20.** The Service Provider shall provide the following details along with the Invoice claiming manpower charges:

(a) Statement of salary paid for the personnel (computed at the rates as may be notified by the Client from time to time per calendar month) based on attendance duly indicating the deductions towards employee's and employer's contribution of EPF and ESI, PT and TDS and net amount transferred to the Bank Account of the Employee;

(b) Proof of having deposited the EPF & ESI contributions deducted from the salary of employees for the previous month to the appropriate authorities (EPFO & ESIC) ;

(c) Proof of having paid the Profession Tax deducted from the salary of employees for the previous month to the Profession Tax Department;

(d) Proof of having credited the GST claimed in the Invoice for previous month and paid by the Client to the Government of India/Government of Karnataka;

(e) Proof of having credited the TDS amount to Income Tax Department;

(f) All supporting documents with invoice should be provided for every month salary claimed in that quarter.

**21.** The Manpower Charges payable to the Service Provider will be transferred to his Bank Account by RTGS/NEFT. Every effort would

be made to ensure that the payment to the Service Provider is made at the earliest on the submission of the Invoice which should be complete in all respects and supported by the documents as detailed above. Incomplete invoice and those not supported by stipulated documents will be returned for compliance. Under such circumstances, the Service Provider shall be solely responsible for the delay. Any delay in payment of the invoice provided by the Service Provider shall not be an excuse for making delay in payment to the staff within the stipulated time. The Service Provider should have ample financial resources to meet such exigency for a period of at least two months.

**22.** The Annual Statement of Accounts in respect of ESI & PF issued by the concerned Head of the organization shall be furnished to each of the personnel with copy to the Client. The Service Provider shall provide Form 16 to the employees before 31st May of the following year.

**23.** The Service Provider who is entrusted with the task of providing personnel to Office of the Client will be solely responsible for performance of the duty entrusted to the personnel. If the services rendered are found to be unsatisfactory, even after issue of notices/warnings to that effect, or if the Service Provider does not follow the Terms and Conditions of this Contract, this Contract will be terminated by issue of one month's notice. No claim what so ever would be entertained. The decision of the Client would be final and binding.

**24.** This Contract would be for a period of two year with effect from the date of signing the agreement.

**25.** Any dispute arising out of this contract shall be resolved by taking recourse to mutual amicable settlement in the first instance, failing which the dispute will be subject to Bangalore Jurisdiction. In case of dispute being referred to the court, the Client shall withhold payments to the Service Provider till the dispute is settled.

**26.** The service provider will provide a performance Security of 3% of contract price in form of Bank Guarantee from any nationalized bank/scheduled commercial bank in favor of the Executive Engineer(Revenue Billing – Information Technology) , BWSSB valid till 180 days after the end of this contract. If the contract period is extended, the Service Provider shall furnish fresh Performance Bank Guarantee for equivalent amount for the extended period + 180 days.

**27.** In case a resource provided by the service provider chooses to quit, he should give 60 days notice in writing to Service provider as well as BWSSB. The Client reserves the right to dispense with this requirement, in deserving cases at his/her sole discretion.

**28.** Violation of any of the above terms and conditions by the service provider results in termination of contract or forfeiture of performance security or both.

**29.** The period for which the employees to be outsourced will be for a period of two year or till Board may decide, whichever is earlier.

# Annexure - 1

## Details of the Service Provider

(On the letter head of the Service Provider)

| | |
|---|---|
| 1. Name of the Service Provider | |
| 2. Principal place of business | |
| 3. Address with Telephone numbers, Fax number Mobile No.,etc. | |
| 4. Email id | |
| 5. Status whether run by an Individual, Partnership Firm, Registered Society, Private company, Public Company | |
| 6. Date of incorporation / Registration and / or commencement of business | |
| 7. Brief description of the Service Provider's line of business | |
| 8. Name, designation, postal address, e-mail address, phone numbers (including mobile) etc., of Authorized Signatory of the Service Provider with power of attorney | |
| 9. Details of individuals who will serve as the point of contact / communication with the Client in case of the award of the contract, the details to include Name, designation, postal address, e-mail address, Landline/Mobile phone numbers | |
| 10. Details of alternate person who will serve as the point of contact/communication, in case contact could not be established with the person whose details are provided against Sl.No.8 above | |

## Annexure - 2

## TENDER FORM

To,

The Executive Engineer
Revenue Billing-Information Technology
BANGALORE WATER SUPPLY & SEWERAGE BOARD
7th Floor, Cauvery Bhavan, K.G.Road,
Bangalore-560009.

Sir / Madam,

**Sub:** Providing manpower services for maintenance GIS at BWSSB for a period of 2 years

**Ref:** Your Office Tender Notification No.BWSSB/EE(RB-IT) / /2022-23 Dated:

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I/We have gone through the tender document and have fully understood the scope of work and the terms and conditions of the contract.

I/We undertake to make the payment of salary to all the personnel to be outsourced at the rates as may be notified by you from time to time, duly affecting statutory deductions and make payments of EPF and ESI deductions and other payments like Profession Tax and Income Tax and GST regularly to the authorities concerned on or before the due date.

We will comply with all the requirements of the tender notification and applicable Acts and Rules in this regard.

Yours faithfully,

Place:
Date:

(Name:
)

Authorised Signatory

## Price Schedule (Financial Bid)

| Description of the Contract | Percentage (%) of Service Charge | |
|---|---|---|
| | **In figures** | **In words** |
| **Providing manpower services for maintenance of GIS at BWSSB for a period of 2 years** | **The bidder should quote his service charge in terms of percentage at the place provided for quoting financial bid in the e-procurement portal as stated in instructions below** | |

**Instructions to be bidder:**

1. The Service Provider shall quote his service charge in terms of percentage on the gross amount of manpower charges payable in figures and words. The gross amount of manpower charges worked out at the prevailing rate has been indicated in section 2.
2. In case there is any difference in the percentage quoted in words and figures, the lower of the two will only be considered.
3. GST if applicable will be paid on the Manpower charges + Service Charge of the Service Provider. **GST will not be claimed as it is pure service provide to state PSU.**
4. The Service Provider shall quote his service charge in terms of percentage on the gross amount of manpower charges payable in e-procurement portal.
5. The tenders and your written acceptance of it shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any bid you receive without assigning any reasons.
7. TDS at the prescribed rate would be affected while making payment of manpower charges.

**Yours faithfully,**

**Authorized Signatory,**
**Name and designation of Signatory:**
**Name of Service Provider:**
**Address:**

**Annexure - 3**

**Letter of Award/Acceptance**

(Letter head of Client)

No. Date:

To: [Name and address of the Service Provider]

.....
.....
.....

Dear Sir:

This is to notify that your tender dated _____for providing Manpower Services to BWSSB for a period of two years with effect from _____ the date of signing the agreement has been accepted by us.

You are hereby requested to furnish performance security within 15 days, for 3% of contract price in the form of Bank Guarantee on issue of letter of award and also execute necessary agreement in the format given in the Annexure 4. Bank Guarantee shall be provided from any nationalized bank in favor of Bangalore Water Supply and Sewerage Board valid till 180 days after the end of this contract.

On furnishing of the Performance Security and signing the agreement as indicated above, you are required to proceed with the work as per terms and conditions of the contract.

Failure to submit the performance security and/or signing the Agreement may result in cancellation of the award and forfeiture of the bid security and or Performance Security as per terms of the contract.

Yours faithfully

**EE(RB-IT)**

**BWSSB**

**Annexure - 4**

## CONTRACT FORM

This agreement made between "Bangalore Water Supply and Sewerage Board (BWSSB)", herein after called **Party A** and "_____" (name of the service providers) herein after called **Party B**.

Whereas the Bangalore Water Supply and Sewerage Board, Cauvery Bhavan, K.G.Road, Bangalore – 560 009, requires the Manpower Service for **maintenance of GIS at BWSSB for a period of 2 years** to BWSSB Office has accepted a tender submitted by M/s_____ for providing the services of the above said personnel as per the Price Schedule attached;

Now this agreement witnesses as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Terms and conditions of Contract;
2. The following documents shall be deemed to form and be read and construed as part of the Agreement: viz.,

   (a) Tender Form submitted by the M/s_____;
   (b) The Instructions to the Service Providers;
   (c) The Scope of service; Job description, Minimum qualification & experience as per the tender document.
   (d) Terms and Conditions of this Contract;
   (e) Client's notification of letter of acceptance;
3. In consideration of the payments to be made by the *Party A* to the *Party B*, the *Party B* covenants to the *Party A* to provide the services of Administrative, Accounts and Technical Personnel as per the Scope of Work in all respects with the provisions of the Contract.
4. The *Party A* hereby covenants to pay the *Party B* as per Terms and Conditions at the times and in the manner prescribed by the Contract.

   The payments to be made to the *Party B* shall be as per the following:

   a) Remuneration paid to employees (i.e. CTC as fixed by Party A);
   b) Service charge of the Service Provider

c) **GST is not applicable as manpower service is pure service provide to state PSU.**

5. The payment would be released Quarterly.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of INDIA on the day, month and year indicated above.

Signed, sealed and delivered by the

Said …… (for the Client)

Said …… (for the Service Provider)

Witness:

1.

Name:

1.

Name:

2.

Name:

2.

Name: